



## **DEPARTMENT OF EDUCATION**

**[Docket No.: ED-2023-SCC-0212]**

### **Agency Information Collection Activities; Comment Request; U.S. Department of Education Grant Performance Report Form (ED 524B)**

**AGENCY:** Office of Finance and Operations (OFO), Department of Education (ED).

**ACTION:** Notice.

**SUMMARY:** In accordance with the Paperwork Reduction Act (PRA) of 1995, the  
Department is proposing a revision of a currently approved information collection request  
(ICR).

**DATES:** Interested persons are invited to submit comments on or before **[INSERT  
DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL  
REGISTER]**.

**ADDRESSES:** To access and review all the documents related to the information  
collection listed in this notice, please use <https://www.regulations.gov> by searching the  
Docket ID number ED-2023-SCC-0212. Comments submitted in response to this notice  
should be submitted electronically through the Federal eRulemaking Portal at  
<http://www.regulations.gov> by selecting the Docket ID number or via postal mail,  
commercial delivery, or hand delivery. If the [regulations.gov](https://www.regulations.gov) site is not available to the  
public for any reason, the Department will temporarily accept comments at  
[ICDocketMgr@ed.gov](mailto:ICDocketMgr@ed.gov). Please include the docket ID number and the title of the  
information collection request when requesting documents or submitting comments.  
Please note that comments submitted after the comment period will not be accepted.  
Written requests for information or comments submitted by postal mail or delivery  
should be addressed to the Manager of the Strategic Collections and Clearance

Governance and Strategy Division, U.S. Department of Education, 400 Maryland Ave, SW, LBJ, Room 6W203, Washington, DC 20202-8240.

**FOR FURTHER INFORMATION CONTACT:** For specific questions related to collection activities, please contact Cleveland Knight, 202-987-0064.

**SUPPLEMENTARY INFORMATION:** The Department, in accordance with the Paperwork Reduction Act of 1995 (PRA) (44 U.S.C. 3506(c)(2)(A)), provides the general public and Federal agencies with an opportunity to comment on proposed, revised, and continuing collections of information. This helps the Department assess the impact of its information collection requirements and minimize the public's reporting burden. It also helps the public understand the Department's information collection requirements and provide the requested data in the desired format. The Department is soliciting comments on the proposed information collection request (ICR) that is described below. The Department is especially interested in public comment addressing the following issues: (1) is this collection necessary to the proper functions of the Department; (2) will this information be processed and used in a timely manner; (3) is the estimate of burden accurate; (4) how might the Department enhance the quality, utility, and clarity of the information to be collected; and (5) how might the Department minimize the burden of this collection on the respondents, including through the use of information technology. Please note that written comments received in response to this notice will be considered public records.

*Title of Collection:* U.S. Department of Education Grant Performance Report Form (ED 524B)

*OMB Control Number:* 1894-0003

*Type of Review:* Revision of a currently approved ICR

*Respondents / Affected Public:* State, Local, and Tribal Governments

*Total Estimated Number of Annual Responses: 13,300*

*Total Estimated Number of Annual Burden Hours: 297,800*

*Abstract:* The ED 524B form and instructions are used by many ED discretionary grant programs to enable grantees to meet ED deadline dates for submission of performance reports to the Department.

As an interim (usually annual) performance report, ED uses the information submitted by grantees in the ED 524B to evaluate grantee performance and progress and to determine whether non-competing continuation funds should be awarded in multi-year grants. Only grantees that can demonstrate that they are making substantial progress (or, if not, have submitted an acceptable plan for meeting their objectives in subsequent budget periods) are eligible for continuation funding.

ED uses the information submitted on the ED 524B as a final performance report to determine whether grantees whose projects have ended have achieved project objectives and met or exceeded the Government Performance and Results Act and/or other program performance measures and grant requirements. This determination enables ED to assure that grants can be closed out in compliance.

Dated: December 11, 2023.

**Stephanie Valentine,**

*PRA Coordinator,*

*Strategic Collections and Clearance*

*Governance and Strategy Division,*

*Office of Chief Data Officer,*

*Office of Planning, Evaluation and Policy Development.*